



Volunteer Coach Requirements and Background Screen Requirements

Any person that will be volunteering as a head coach and/or assistant coach with the City of Ashford Recreation Park will be required to complete and pass the following prior to serving as a volunteer coach:

1. Volunteer Coach Registration Form — completed every season.
2. City of Ashford Coach Code of Ethics — completed every season.
3. CDC Heads Up Concussion Education Program or other approved program completed every season.
4. Background Screen — completed annually. (Before season starts)

Background Screening Policies and Procedures

The screening must include a search for all current and prospective volunteer coaches and their names/information must be run through a criminal history registry utilizing local, state, and national databases.

A person should be disqualified and prohibited from serving as a volunteer if the person has been found guilty of the following crimes:

For purposes of this policy, Guilty shall mean that a person was found guilty following a trial, entered a guilty plea, entered a no contest plea accompanied by a court finding of guilt (regardless of adjudication), or received court directed program in lieu of conviction.

1. Sex Offenses — all sex offenses regardless of the amount of time since offense or level of offense including, but not limited to:
 - Child Molestation
 - Rape
 - Sexual Assault
 - Sexual Battery
 - Sodomy

2. Felonies — all Felony Violence regardless of the amount of time since offense including, but not limited to:
 - Murder
 - Manslaughter
 - Aggravated Assault
 - Kidnapping
 - Robbery
 - Aggravated Burglary
3. Felonies — all Felony Offense other than sex of violence within the past 10 Years including, but not limited to:
 - Drug Offenses
 - Theft
 - Embezzlement
 - Fraud
 - Child Endangerment
4. Misdemeanors — all Misdemeanor Violence offenses with the past 7 Years including, but not limited to:
 - Simple Assault
 - Battery
 - Domestic Violence
 - Hit and Run
5. All Misdemeanor Drug Offenses within the last 5 Years or multiple violations within the last 10 Years including, but not limited to:
 - Driving Under the Influence
 - Simple Drug Possession or Drug Paraphernalia
6. Alcohol Related Offenses within the last 2 years or multiple violations within the last 7 years, including but not limited to:
 - Driving Under the Influence
 - Drunk and Disorderly
 - Public Intoxication
7. Any other Misdemeanor Offense within the past 5 Years that would be considered a potential danger to children or is directly related to the functions of that volunteer position. Including, but not limited

- Contributing to the Delinquency of a Minor
- Providing Alcohol to a Minor
- Theft

Individuals found to have pending court cases for any of the disqualifying offenses will be disqualified. If the disposition of the pending case does not meet the criteria for the disqualification as listed above, the individual would then be cleared and reinstated.

Applicants for a City of Ashford volunteer coach will provide consent for a criminal background check as well as any subsequent background checks deemed necessary throughout my time affiliated with this Organization.

Any person(s) with disqualifying offenses and disqualified from volunteering will be contacted directly by the Recreation Director followed by formal mail notification.

Any person, firm or organization providing information or records in accordance with the background screening process is released from any and all claims of liability for compliance. Such information will be held in confidence in accordance with departmental, firm and organization guidelines.

The criteria for screening are in accordance with the recommended guidelines published by SSCI and supported by the National Recreation and Parks Association (NRPA) and the United States Olympic Committee (USOC).